

Butler Elementary School
SCC Agenda
10/21/2020

Parent Members

Lori Carter X
Tyson Grover X
Alex Prebula X
Gretchen Givone X
Parys Litghel X
Annette York X
Chris Gunther
January Anderson X

Employee Members

Karen Hammer
Jeff Nalwalker X
Aur lie Demarcq

1. **Welcome**-Lori Carter
 - a. Meeting minutes from October 2020 passed
 - i. J. Nalwalker main motion
 - ii. Madame Givone seconded the motion
 - iii. Minutes from October 2020 approved

2. **Digital Safety**-Parys Lightel
 - a. P. Lightel is introduced as the digital citizenship coordinator for Butler Elementary
 - b. The digital citizenship plan was reviewed with the group
 - i. Reviewed the school level district filters
 - ii. Reviewed the management systems of the programs that show what children are viewing
 - iii. The district does provide inappropriate content alerts to let staff know if children are searching anything inappropriate
 - iv. Yearly digital plan
 1. Lessons will be provided to each student through the brain booster teacher.
 2. Teachers will receive monthly resources from Parys will send those out.
 3. Parys will share with parents via spring conferences via borscheures if in person, if not she will email the resources. Resources are also shared in the Bobcast Observer.
 - c. Jeff pulled up the form, and asked if we the group felt the information in the filter is appropriate?
 - i. This is district wide, there is a different level for each school, elementary is all in the same filter.
 - ii. The principal is emailed inappropriate search terms from students and then the principal will call the parents to let them know as applicable.
 1. The question was asked are the notifications captured from students using home wifi on a school account

2. Jeff and Lori will test and see if the notifications comes from the school login on home wifi or school login on district wifi but suspect you need to be on school network.
- iii. Digital security is protecting our systems and that is constantly kept updated.
- iv. Does the group feel like they received enough information on the students be good digital citizens.
- v. Annette asked do the kids take the good citizenship pledge, yes, students do that when the register. There is a checkbox that states the students read the plan with the parents. Some teachers also review this with the students.
- vi. A lot of the citizenship is also covered with the students in STEM.
 1. Do you believe that we have a viable plan to present information to parents.
 - a. Group agreed yes.
 2. Faculty training has not yet been scheduled, but it will be soon when Parys gets the plans.
 3. How will all students be provided with digital citizenship?
 - a. Those are the STEM lessons. Teachers used to do it, but now teachers do it.
 - b. Parys will review the plan with the teachers during a faculty meeting to account for the faculty training.
 - c. Parys and Jeff will plan community outreach notifications, planning on quarterly notifications to community.

Parys Litghel left the meeting

3. School Safety Plan-Jeff Nalwalker

Reviewed the school safety report as a web page. The group reviewed the video regarding the think safe video for the school safety plan

- J. Nalwker noted there are scheduled drills every month. Due to COVID the drills are modified. At this time due to social distancing the drills are talked through instead of acted through; such as a lockdown drill
The procedures for the drills are all noted in the school safety plan.

- Annette had a question regarding the video where it noted to turn off the phone, the idea was to turn off the phone as they do not want you to talk to ensure an intruder cannot hear you.

This is not an issue in elementary school as the students are not allowed to have cellular phones during the school day.

J. Nalwalker noted that the district sends out all communications during an emergency and they do this in a very timely manner. This allows the principal to take care of the accountability of the students.

J. Nalwalker noted that it is very important to wait for the district notification to come back and collect children to ensure the school is safe and there are no unauthorized people in or around the school.

There is an assigned officer to every school

- The Safe UT is very helpful reporting tips when children are uncomfortable.
- You can put this on cell phones when kids are in middle school though now, the kids in elementary school are being told to tell a “Trusted adult”
- It’s important for parents to update their information in the emergency contract information so the school can always get in touch.
- Safe walking routes are part of the safety plan, this is always discussed in SCC.
- The parking lot safety is regularly sent out as a reminder by the principal.
- Annette asked do all school buses have video, even in elementary? J. Nalwalker said yes, all district buses have video and that has been helpful and the principals are notified if there are issues.
- The biggest change for family resources this year, Second Step (the social emotional curriculum) is being integrated into classrooms this year.
- Half of the school social worker is from TSSA which the SCCA funds. J. Nalwalker noted this money is very well spent.
- The school is using more restorative practices for model for reinforcing behavior standards and this is going well.
- Peer court was reviewed
 - This is available for elementary, but there are limited cases where this makes sense, so at this time the district is only using this in the secondary schools.
- J. Nalwalker asked the questions for the students to understand how they feel about school safety
 - He also tries to reframe the questions so the students in a way they can understand.
 - A lot of the time, the students respond to what happened that day so J. Nalwalker is working to better frame the questions to fully understand how the students feel. .
 - The main idea is to make sure that students know that they have at least one friend and one trusted adult that cares about them at school.
 - J. Nalwalker would like to notify parents that these resources from the canyons family center.. He will put this in the bobcast observer this weekend to let parents know there is help.
 - Lori asked a question about the lockdown and how well are substitutes trained in this should a lockdown occur?
 - Jeff will research this and took an action to include this as part of the sub plans that teachers provide subs.
- J. Nalwalker discussed the questions with the group regarding the school safety plan.
 - Did the group realize the safety plan was helpful, the group replied Yes.

- Annette York noted that we need to make sure the community is made aware, as this is a lot of good resources.
- J. Nalwalker asked what is our number one safety concern.
 - Lori said Social Emotional Health. Annette agreed with the social and emotional health. Jeff also agreed.
 - There is nothing else that sticks out in the mind.
 - Jeff asked how is everyone feeling about procedures
 - Elementary schools are doing great. The environment is easier to control for elementary.
 - Data is showing that covid School exposure is very very low, since the district is doing very well at keeping to protocols.
 - Action Plan
 - J. Nalkwer said in addition to the social workers are trained, the teachers are also being trained in social emotional well being.
 - Informing the parents on more of a cadence about what is going on with the social emotional well being would be great.
 - ANnette will send Jeff a mindfull ness tip or paragraph to include in the bobcat observer.
- The SCCA group voted on a co chair.
 - Annette was noited
 - Lori nominated
 - January seconded the nomination
 - Tyson followed the second again for the nomination
 - The co chair will run the show if Lori is not available.,
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4. Other business

- a. Lori noted we are on schedule with things we need to cover according to the district guidelines for the meetings.
- b. Lori asked if there was anything we need to focus on
 - i. J. Nalwalker said In February we need to review the TSSP
 - ii. We need to hire, subs are being used often.
 - iii. At times aids are also being used as subs to ensure that the students have teachers to deliver messages.
 - iv. The group agreed that we could skip theDecember meeting.
 - 1. At the close of the meeting it's scheduled for the 16th.
 - a. The team did a motion to strike the meeting in December.
 - i. Tyson put a motion to cancel
 - ii. Annette 2nd the motion to cancel. The meeting in December is cancelled.
 - 2. The next time we will meet is in January 2021
 - v. Motion to adjourn Lori, Annette to adjourn the 2nd motion. All of the group was in favor.