

BUTLER ELEMENTARY PTA
* MEETING AGENDA & MINUTES *
SEPT. 2ND, 2015 @ 9:30 A.M.

Meet and greet 9:00-9:30

1. Call to Order at 9:35am
2. Welcome and Introductions
3. Treasurer's Report (Approve 2015-2016 Budget and AFR from previous year)
 - a. Monthly treasurer's report was initialed by those present
 - b. Yearly budget presented and voted on: Voted in favor 100%
 - i. Surplus budget was a result of uncashed checks.
 - ii. Motion by Kayse Amevor to approve 2014-2015 AFR. Motion passed 100%.
4. President's Message (discuss plans for the year)
 - a. Kat Haymond wants this year's focus to be flexibility. She really would like our efforts to help our teachers and principle with the transition to the new school.
 - b. Another area she is concerned about this year, is safety. With the construction, parking and movement around the school has increased difficulties.
5. Teacher's Representative Parys Lightel
 - a. Discussed possible programs to implement this year:
 - i. Watch DOGS - volunteer program specifically for Dad's -safety program, perimeter checks, recess etc.
 - ii. RAD kids - self-defense program for 2nd & 4th graders.
6. General Business
 - a. Copies - reduced copies with new use of Peach Jar e-flyers - need 24 hour notice to get them posted.
 - b. Reimbursements - forms in the PTA folder in the office.
 - c. Recycling issues: Our green recycling bins have been removed during construction. We need to find ways to recycle this year.
 - i. Mrs. Lightel has class volunteers to take home recycling each week. We can address this with the teachers and see if they would like to implement a similar program.
 - ii. Lego league is studying trash this year and they will help find solutions as well.
 - d. Volunteers on Signupgenius.com
 - e. Restaurant Night —Jamie Isowitts
 - i. Sept. 8th Zuppas 5-8pm
 - ii. Restaurant nights are held monthly; range of income is \$80 - \$300. Jamie would like input about the frequency - enough or too often?
 - iii. It was suggested to look into Papa Murphy's for the week of Halloween.
 - iv. If you have other restaurant ideas, contact Jamie and she will look into it.
 - v. The school board asked us to do activities on Tuesdays, so we will try to schedule most restaurant nights on Tuesdays.
 - f. Reflections – Eric Jensen/ Jennifer Shah

- i. Theme this year is “Let Your Imagination Fly.”
 - ii. This year there will be a showcase event during parent teach conferences. To be entered into the showcase, submissions need to be in earlier. Others can still submit but won’t be in the showcase. Deadline for the showcase is October 5th.
 - iii. This year Utah is combining 3D & Visual Arts. There will be a big poster in the Art room and more throughout the school. There will also send a peach jar flyer and a paper flyer. The committee will go around to each classroom on Friday.
 - iv. Final deadline is Nov. 2nd.
- g. Fundraiser starts September 28th Charleston Wrap and Wasatch Savings Coupon Book – Volunteers needed!
 - i. There will be a donation option as well. Also each child will be able to get a prize if their parents sign that they have looked at the flyer.
- h. Box Tops – Nicole Lindsey
 - i. She was wondering if we were still able to send out paper flyers. She is thinking of having a larger year-long competition. And then having classroom competitions quarterly. One reward option was to have the kids vote what prize would be.
- i. Hearing Screening & Vision Screening- volunteers needed
 - i. Vision on Sept. 14th - signup genius (4 parents in am and 2 in pm)
 - ii. Hearing will be coming up soon
- j. Red Ribbon Week (first week of November)
 - i. Coordinator will be Kathryn Coquemont. She has contacted a few organizations about a presentation and is waiting to hear back.
 - ii. Teachers have requested to take this week more seriously and less fun.
- k. Book Fair-Ily Murdock
 - i. Set up is on Friday, October 2nd.
 - ii. We have limited space this year due to Brain Boosters. We cannot have the book fair open during the day because the library must be open and usable all week.
 - iii. Books & Bagels on Tuesday Oct. 6th in the morning 7:30 -8:20am. Need volunteers to pick up bagels on Monday evening - contact Ily Murdock
 - iv. Will have a teacher preview on Friday before so they can put together a wish list. Teachers would like a written wish list instead of a pile of books because popular books will often get taken from the pile and then they are not purchased for the class.
 - v. We always make a good profit. Ily would like the teachers to help decide how they want the money spent. Usually they buy books for their classroom, but with moving this summer, they may want to spend the money differently. Ily would like to buy more books to use for Bobcat Awards.
 - vi. Each volunteer gets \$5 coupon for their time (only one coupon per person). There will also be a volunteer preview so they can give recommendations to children during their shifts.

7. General questions and answers
 - a. Lego league starts Sept. 15th. They need space for their table, etc. for the year. Looking to use the PTA room for it, but it may interfere with faculty meetings. Ily Murdock will discuss possibilities with Principal Waddell & Kat Haymond.
 - b. Parys Lightel was asking if we are still connected with Amazon Smile - Kat is looking into it.
8. Admin. VP Principal Waddell-Update on building
 - a. Each Wed she gets to go out onto the construction site to see progress. Everything is going well. Will be sending a Skylert out the night before large deliveries. Next week will be a big steel delivery. They try to get deliveries before 8am but the drivers don't always follow protocol. Teachers will get an email to be lenient on tardies for the mornings of deliveries. We will also have to be lenient on tardies during snow season.
 - b. Please DO NOT park or drop off in the bus lane while school is in session. We have preschool buses that come throughout the day. Also, please don't park across the street and jaywalk. At parent teacher conferences we will have the district come to speak about why we should NOT be in the bus lane.
 - c. The school is still looking to find someone to be the recess aid for the front of the school. This is so the children can play kickball on the front grass. It has been very difficult finding someone who will do it for 2hrs a day. We could possibly have parent/grandparent volunteers to help. We will have sign-ups for this at parent teacher conferences. There is also flexibility to just work 2-3 days a week. You cannot bring a younger child with you. Time would be 11:30 - 1:30. Actual time outside would be 11:45-1:00pm. The most important time is 12:25 - 1:00pm. If you are interested, please contact Principal Waddell
9. Motion to adjourn by Kayse Amevor at 10:28am.

**NEXT GENERAL PTA MEETING: WEDNESDAY, OCT. 7TH
AT 9:30AM**